

CODE OF PRACTICE FOR CAR TRACK DAYS
HELD ON AMRCO MEMBER CIRCUITS

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A. DEFINITIONS

A Track Day is defined as an event designed to allow members of the public to drive cars on a race circuit in a non-competitive recreational manner. [Timed practice](#) and racing is [strictly](#) not allowed at Track Day events. While race-prepared vehicles may be permitted to participate, subject to the agreement of the Organiser and Venue Operator, a Track Day is specifically designed to be a recreational event and not a general or exclusive race vehicle testing session.

The Organiser is defined as the body or group undertaking the organization of a track day and handling the liaison with the participants.

The Venue Operator is defined as the organization managing the operations of an Association of Motor Racing Circuit Owners Limited (AMRCO) member racing circuit.

A participant is defined as any individual driver or passenger, including instructors, who are allowed access to the circuit during a Track Day event.

These guidelines are provided as a *minimum* requirement with particular regard to safety and should not be taken as restricting additional safety opportunities.

AMRCO and the insurers reserve the right to attend any Track Day event covered by this Code of Practice and permitted by their authorization procedures for the purpose of verification of adherence to the Code of Practice without prior notice. Any authorization issued may be cancelled and insurance be invalidated if the Code of Practice is not being followed.

B. PARTICIPANTS

1. All participants must be advised of any special restrictions prior to the track activity (noise, type of vehicle, requirements for production of licences etc). Any Venue Operator may choose to impose additional special restrictions at its own discretion within the circuit hire contract or sales agreements and the Organiser must ensure that participants are advised of any such special restrictions in advance of the event.
2. All participants (except those who are only involved as passengers) must have successfully passed the qualification to hold, or have held a full UK driving licence of non-UK equivalent or otherwise satisfy the Organiser and the Venue Operator as to their competence in handling the vehicle they intend to drive. Participants may be asked to confirm this within their indemnity for the event. 14-16 year olds with a current MSA race licence may participate providing they are accompanied by a grade 'A' or grade 'S' ARDS instructor. This facility is only available at the Venue Operator's discretion.
3. All drivers **must** attend a briefing, which must be carried out by a competent and suitably experienced person who should be agreed in advance of the event between the Organiser and Venue Operator. Should the Organiser not require passengers to attend the briefing they must provide them with, and require them to read, specific written information detailing the procedures to be followed should the vehicle in which they are traveling be involved in any incident whilst on the circuit.
4. No participant shall consume or be under the influence of alcohol at any time.
5. No participant shall be under the influence of drugs/medication (prescribed or otherwise) or have any pre-existing medical condition notifiable under the appropriate Road Traffic Acts that will adversely affect his or her performance.
6. Only one passenger is permitted to be carried on circuit at any time with the exception of a session restricted entirely to track familiarisation, when an ARDS licensed instructor must be present in the vehicle.
7. All participants, including passengers, must sign the necessary indemnities prior to going onto the circuit. Anybody under the age of 18 must have the indemnity countersigned by a parent or guardian.

C. ORGANISERS

1. The Organiser must comply at all times with the terms and conditions set by the contract issued by the Venue Operator.
2. Providing that it is run in accordance with this Code of Practice and the appropriate premiums are paid to the host circuit, insurance will be in place for the event under the AMRCO master policy. This policy includes personal accident cover for signed on officials of the event. Should the Organiser wish to source their own insurance cover then they must declare so in advance to the Venue Operator and advise all participants and officials of the event in advance in writing. In such circumstances the Organiser must hold public/legal liability of at least £5 million (or greater if required by the Venue Operator) and a copy must be supplied to the Venue Operator in advance of the event.
3. The Organiser will be responsible for preparing Risk Assessments to cover all activities under their control during the event and producing written Operating Procedures. These documents may need to be approved by the Venue Operator in advance of the event.
4. The Organiser and Venue Operator must undertake at all times to act in a professional manner with regard to the handling of the clients and their relationships with each other and at no time must the Organiser, Venue Operator or their officials bring the Track Day business into disrepute.
5. No official shall consume or be under the influence of alcohol at any time.
6. No official shall be under the influence of drugs/medication (prescribed or otherwise) that will adversely affect his or her performance of the duties.
7. The Organiser must provide full pre-event details covering how to get to the Venue, procedure upon arrival, operating procedures, timetable, access to instruction and how different sessions/groups will be formed.
8. Guidelines as to the suitability of vehicles intended to be used, should be given to participants.
9. Any noise or type restrictions applicable to any individual circuit must be clearly stated in pre-event documentation.
10. While the Organiser may offer specific advice and recommendations regarding vehicle preparation, it must be emphasized to all participants within pre-event documentation that it is the responsibility of the vehicle user to ensure that the vehicle is in a safe condition to drive at high speed on the circuit for the duration of the track activity.

11. Registration on the day must include signing-on for the day, completion of indemnity forms, production of driving licences and evidential control of the process.
12. All participants shall be placed in specific sessions/groups having regard to their experience and the type of vehicle being used. Any Venue Operator may choose to impose its own additional conditions in the circuit hire contract or sales agreements which the Organiser must comply with. The mix of participants/vehicles within any session will be monitored so as to ensure that abilities are comparable.
13. The Organiser **must** provide a detailed briefing for all participants, which must be carried out by a competent and suitably experienced person who must be agreed in advance of the event between the Organiser and Venue Operator. It is recommended that the following areas are covered:-
 - The format of the day.
 - Introduction to organizers representatives and instructors available on the day.
 - The circuit layout.
 - On track protocols and safety including pit lane and paddock.
 - Flag signals.
 - Marshals' roles.
 - No racing allowed.
 - Overtaking procedure (under normal circumstances overtaking will be on the left by consent).
 - Method of accessing and leaving the track/entering the pits.
 - Discipline protocols.
 - Recognition of different driving ability/experience.
 - Incident and breakdown procedures.
14. The Organiser must have a clear procedure to monitor attendance at briefings in order to confirm that all participants have been briefed prior to going onto the circuit.
15. There must be in place a system to clearly distinguish drivers from passengers.
16. There must be in place a system to clearly indicate in which session a vehicle has been allocated.
17. Access to the track must be monitored at all times to prevent unauthorized access.

18. Information with regards to Health and Safety regulations must be clearly available.
19. The Organiser will ensure that an ARDS registered instructor is available to give guidance to participants. The instructor must be of at least Grade 'B' status and be known to the venue operator. He or she must be familiar with the circuit in use for the event.
20. The Organiser's representative whose duties involve on track activity/supervision will at all times be in contact with the designated safety officials provided by /at the circuit.

D. HOSTING CIRCUIT

1. The Venue Operator will set the maximum number of vehicles allowed on track at any one time.
2. The Venue Operator will appoint an individual as a continuous point of contact for Track Day Organiser throughout the day.
3. The Venue Operator will provide or arrange to be provided the emergency response unit(s), medical personnel, recovery unit(s) and marshals that it deems appropriate given the type and nature of the event. If the Organiser requires additional resources they must arrange them in consultation with the Venue Operator. If, for any reason, during the event the number of safety personnel falls below the minimum criteria set by the Venue Operator then the event shall cease until full cover is restored.

E. SAFETY EQUIPMENT

1. All participants entering onto the track in or on a vehicle must wear a suitable crash helmet. The Track Day Organiser and Venue Operator retain the right to declare a helmet unsuitable. Details of the acceptable standards are available from the Organiser or Venue Operator if required.
2. All limbs must be covered whilst in participating vehicle

F. VEHICLES

1. Any noise or type restrictions applicable to any individual circuit must be adhered to at all times.
2. Seat belts, where fitted, must be worn by all participants.
3. Where possible all vehicle alarms/immobilizers must be set so as to allow unimpeded use of the vehicle whilst on the circuit.
4. No timekeeping equipment may be used or displayed at any time.
5. All vehicles must be fitted with any removable towing hooks supplied by the manufacturer before taking to the circuit.
6. No handheld cameras or other recording devices are permitted to be carried on vehicles. Should Organisers or Venue Operators permit such equipment to be used it must be securely mounted to the vehicle and suitable for use in the on-track environment. It must not compromise stability or vision and must not impede the safe operation of the vehicle. No adjustments may be made to the equipment whilst the vehicle is in motion. While the use of such equipment may need the approval of the organizers the onus remains with the participant to ensure that these devices do not present a hazard to the participant themselves or any other parties.